

**BERHAMPUR MUNICIPAL CORPORATION
BERHAMPUR (GANJAM)**

**DETAILED TENDER CALL NOTICE (DTCN)/BID DOCUMENTS
FOR PROVIDING OF WORKERS**

- 1) Tender Call Notice No. & Dt. : _____
- 2) Corrigendum No. & Dt.(if any) : _____
- 3) Subject of the Tender : Providing of workers to operate /drive
of different vehicle /machinery
- 4) Name and Address of the
Tenderer : _____

- 5) Last Date & Time of Receipt
Of Tenders : _____
- 6) Date & Time of Opening of
Tenders : _____
- 7) EMD to be furnished by the
Tenderer : _____
- 8) Cost of each DTCN/Bid
Document : Rs.2000 + Rs.100 (VAT) = Rs.2100/-

Scope of Work:-The workers are to be engaged in Solid Waste Management works i.e. To Driving the vehicles/Operate the Machineries.

Terms and Conditions

1. The number of workers requirement/engagement stipulated in the Tender Call Notice subject to change which will remain at the discretion of the Berhampur Municipal Corporation.
2. The successful bidder shall execute an agreement with the Municipal Commissioner, Berhampur Municipal Corporation.
3. The payment towards wages of the workers shall be paid on monthly basis to the service provider as per following prevailing schedule of rate.
 - i) High Skilled Worker:-Heavy vehicle driver (Truck Mounted Hook Loader Lorry)/Loader-cum-Excavator operator/Road Roller etc.@ Rs.260/-per day + VDA as applicable.
 - ii) Skilled Worker:-Tractor driver/Three wheeler auto with tipping body operator.@Rs.240/-per day +VDA as applicable.
 - iii) Semi-Skilled Worker:-Helper for Truck mounted Hook Loader Lorry/Loader-cum-Excavator @ Rs.220/-per day + VDA as applicable.
4. The contract with the service provider shall be valid for a period of one year from the date of agreement and the same may be renewed for further period of requirement on existing service charge with minimum rate of wages and statutory rate of EPF & ESI as applicable to workers .
5. The workers are to be engaged for drive/operate the different vehicle/machinery and they must have obtain up to date valid driving license from the competent authority. The driver/operator shall be within the age of 50 years.
6. The workers must report for duty at 7.00a.m.daily before the Asst. Exe. Engineer (Mech.)/Junior Engineer (Mech.) and at any time as instructed by the above authority in case of emergency and they shall get the Log Book signed by the sanitary inspector/site in-charge/officer in-charge of the concerned works/allotted duties after their duties are over.
7. The service provider must report to the Executive Engineer/Asst. Exe.Engineer(Mech.)/Junior Engineer(Mech.) one day before regarding any worker if to remain on leave.
8. All the workers provided by the service provider shall be under the control of Mechanical Section and they have to report regarding their performance to the Executive Engineer/Asst. Exe. Engineer (Mech.)/ Junior Engineer (Mech.)as the case may be.

9. All the workers shall behave properly to the officers/supervising staff otherwise they shall be disengaged by the service provider on a report and engage their substitute within one day.
10. The workers should report regarding minor/major defect of the vehicle/machinery to the Asst. Exe. Engineer(Mech.) / Junior Engineer (Mech.) of BMC, Berhampur.
11. The service provider shall be held responsible for any missing/theft of any parts of the vehicle/machinery for vandalism/mischief by the workers provided by him during the duty hour.
12. No sub-contractor will be allowed for engagement of the worker.
13. The service provider should adhere to the Odisha Labour Act. as well as E.P.F, Service Tax and E.S.I. Rule and regulations.
14. The Berhampur Municipal Corporation will not be held responsible for any unforeseen incident, mishaps and accident of the workers engaged by the service provider during the period of contract.
15. The worker engaged by the service provider must wear a standard uniform along with identity card issued by the service provider and the expenditure shall be born by the service provider.
16. Any Breach of contract during the period of contract will result in termination of contract and forfeiture of security deposit.
17. The successful bidder will have to deposit an amount of Rs.50,000/- (Rupees Fifty Thousand) only as performance security in shape of Bank Guarantee which should be valid for 12 month from the date of agreement.
18. The absence of workers more than ten percent of the total strength in a day will not at all admissible. If the percentage exceeds ten of the total strength, the service provider will be imposed with a penalty of Rs.100/- per worker per day and the same will be deducted out of the payment of the same month.
19. Law court at Berhampur only shall have the jurisdiction to decide any dispute arising out of the term of agreement with successful bidder.

BIDDER

Sd/-24.11.15
Municipal Commissioner
Berhampur Municipal Corporation

PRICE BID

For Providing of Workers to drive/operate different type of vehicle /machinery.

1.Name of Tendering Service Provider:-

2.Rate per worker per day inclusive of all statutory liabilities,taxes,levies,cess etc.

Sl. No.	Category of Worker	Approved Wages	EPF	ESI	Other statutory dues, if any	Service charge	Service Tax	Total per worker per day
1	High Skilled	Rs.260/-per day+VDA as applicable						
2	Skilled	Rs.240/-per day+VDA as applicable						
3	Semi Skilled	Rs.220/-per day+VDA as applicable						

Date:

Place:

Signature of Authorized Person

Full Name:

Seal:

BERHAMPUR MUNICIPAL CORPORATION

TENDER CALL NOTICE

No.16939

Date.26.11.15

Sealed Tender is invited from the Regd. Firm/Service Providers for providing of the following categories of workers for driving/operate of different type of vehicle/machinery by the undersigned.

<u>Sl.No.</u>	<u>Category of Worker</u>	<u>Nos. of Worker Required</u>
1)	Heavy vehicle Driver/Loader-cum-Excavator/ Operator/Road Roller Operator (High Skilled)	----- 7(Seven)
2)	Light vehicle Driver/Tractor/Auto Tipper/ Mini Loader Operator (Skilled)	-----28(Twenty Eight)
3)	Helper for Heavy vehicle/Loader-cum-Excavator (Semi-Skilled)	-----5(Five)

The Bid Document/Tender alongwith terms and conditions can be available in Berhampur Municipal Corporation office on payment of cost of Bid Document of Rs.2100/-(including 5%VAT)deposited at Corporation Treasury or can be downloaded from Berhampur Municipal Corporation website www.berhampur.gov.in .In case the Bid Document /Tender is downloaded from the above website,the bidder/tenderer shall furnish the cost of Bid Document/Tender in shape of Demand Draft/Pay Order/Banker's Cheque drawn in favour of the Municipal Commissioner, Berhampur Municipal Corporation along with the Bid / Tender document. The Tender Document should be sent through Regd.Post/Speed Post only.The Bid / TenderDocument should be superscribed on cover that "Tender for Providing of Man power".Authority will not responsible for any postal delay/damage of Tender/Bid Document during transit.

The bidder/tenderer are required to submit the E.M.D of Rs.20,000/- in shape of D.D/ B.D/ P.O/ Banker's Cheque in favour of Municipal Commissioner,Berhampur Municipal Corporation payable at Berhampur with self attested copy of valid labour Licence ,E.P.F Registration Certificate,E.S.I Registration Certificate,PAN Card,Service Tax Regd.Certificate alongwith the Bid Document without which the bid shall be liable for rejection.The date of sale of Bid /tender Document will start from Dt.27.12.15 at 11 a.m. and will be closed on Dt.11.12.15 at 2p.m. during working days. The date and time of receipt of tenders through Regd.Post/Speed Post will start from Dt.28.12.15 to Dt.14.12.15 upto 5p.m. and the same will be opened on Dt.15.12.15 at 11.30a.m.onwardsin presence of tenderer or their authorized agent, if any. Further details can be seen in the DTCN/Bid Document. In case of any of the aforesaid date(s)of receipt(last date) and opening of bid/tender document is/are declared as holiday(s) office work remain(s) suspended in that/those date(s) for any reason whatsoever than the next working day(s) will be treated as the respective event day(s) as the case may be.The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Sd/-24.11.15

Municipal Commissioner
Berhampur Municipal Corporation

Memo No. **16940/**

Dt.26.11.15

Copy submitted to the Director, Municipal Administration-cum-Ex-Officio Additional Secretary to Govt., H. & U.D. Dept., Govt. of Orissa, for favour of kind information.

Sd/-24.11.15

Municipal Commissioner

Memo No.16941/

Dt.26.11.15

Copy to Advertisement Manager,Dharitri and Prajatantra for information and necessary action with a request to publish this Quotation Call Notice in one nearest local publication as per I & P.R rate.

Sd/-24.11.15

Municipal Commissioner

Memo No. 16942 /

Dt. 26.11.15

Copy submitted to the Collector, Ganjam, Chatrapur / Sub Collector, Berhampur/Tahasildar, Berhampur/ILW, Berhampur Municipal Corporation and Member Secretary, OSS&WB, Orissa, Bhubaneswar / S.E., P.H. Circle, Berhampur / S.E., Southern (R & B) Circle, Berhampur/ E.E., P.H. Division, Berhampur / E.E., Ganjam (R & B) Division – I / II, Berhampur / E.E., Berhampur National Highway Division, Berhampur for favour of kind information with a request to please display a copy of this Notice in his Office Notice Board for wide circulation and information of all concerned .

Sd/-24.11.15

Municipal Commissioner

Memo No. **16943**/

Dt. 26.11.15

Copy forwarded to the Steno to Mayor, Berhampur Municipal Corporation / P A to Municipal Commissioner/ P.A to the City Engineer/ Steno to E.E., Berhampur Municipal Corporation for information and necessary action.

Sd/-24.11.15

Municipal Commissioner

Memo No. **16944**/

Dt. 26.11.15

Copy forwarded to D.A(Deposit) /HMO(G)/ Accountant/Cashier /Dak Receipt Clerk, Berhampur Municipal Corporation for information and necessary action.

Sd/-24.11.15

Municipal Commissioner

Memo No. **16945**/

Dt. 26.11.15

Copy to Office Notice Board for information and wide publication.

Sd/-24.11.15

Municipal Commissioner

Berhampur Municipal Corporation

BERHAMPUR MUNICIPAL CORPORATION

No.17193/ XXIX (E-9)17/15

Dt. 28.11.15

CORRIGENDUM NOTICE

The date of sale of Bid/Tender document and date of receipt of tender vide this office Tender call Notice No-16939/XXIX(E-9)17/2015 dated 26.11.2015 may be read as 27.11.2015 and 28.11.2015 instead of 27.12.15 and 28.12.15 respectively . All other terms and conditions will remain unchanged.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Dt. 28.11.15

Memo No. **17194/**

Copy submitted to the Director, Municipal Administration-cum-Ex-Officio Additional Secretary to Govt., H. & U.D. Dept., Govt. of Orissa, for favour of kind information.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Dt.28.11.15

Memo No.17195/

Copy to Advertisement Manager, Dharitri and Prajatantra for information and necessary action with a request to publish this Quotation Call Notice in one nearest local publication as per I & P.R rate.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Dt. 28.11.15

Memo No. **17196 /**

Copy submitted to the Collector, Ganjam, Chatrapur / Sub Collector, Berhampur/Tahasildar, Berhampur/ILW, Berhampur Municipal Corporation and Member Secretary, OSS&WB,Orissa, Bhubaneswar / S.E., P.H. Circle, Berhampur / S.E., Southern (R & B) Circle, Berhampur/ E.E., P.H. Division, Berhampur / E.E., Ganjam (R & B) Division – I / II, Berhampur / E.E., Berhampur National Highway Division, Berhampur for favour of kind information with a request to please display a copy of this Notice in his Office Notice Board for wide circulation and information of all concerned .

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Memo No. **17197/**

Dt. 28.11.15

Copy forwarded to the Steno to Mayor, Berhampur Municipal Corporation / P A to Municipal Commissioner/ P.A to the City Engineer/ Steno to E.E., Berhampur Municipal Corporation for information and necessary action.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Memo No. **17198/**

Dt. 28.11.15

Copy forwarded to D.A(Deposit) /HMO(G)/ Accountant/Cashier /Dak Receipt Clerk, Berhampur Municipal Corporation for information and necessary action.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation

Memo No. **17199/**

Dt. 28.11.15

Copy to Office Notice Board for information and wide publication.

Sd/-27.11.15

Municipal Commissioner

Berhampur Municipal Corporation