



## **BERHAMPUR MUNICIPAL CORPORATION**

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Phone No: 0680-2250234

No. 129 /ODRP

Date: 24/02/2018

### **Request for Expression of Interest (REoI)**


For

**Consultancy services for engagement of External Auditor for ODRP, BeMC for the Financial Year 2018-19**

The Government of India has received financing from the World Bank towards the cost of Odisha Disaster Recovery Project (ODRP), and intends to apply part of the proceeds to make payment under the contract for engagement of External Auditor for ODRP, BeMC for Financial Year 2018-19.

The Project Director, ODRP-cum Commissioner, BeMC, now invites eligible Audit firms to indicate their Expression of Interest (EoI) in providing the services. Interested Audit firms may submit EOI, either through email or by courier to the Project Director, ODRP cum Commissioner, Berhampur Municipal Corporation (BeMC) on or before **2.00 P.M. dt:22.03.2018** and the same will be opened on at **4.00 P.M on dt:- 22.03.2018**.

Detailed REOI along with the TOR for the assignment are available on BeMC web site [www.berhampur.gov.in](http://www.berhampur.gov.in) with effect from **07.03.2018**

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur


Memo No. 130 /ODRP

Dated: 24/02/2018

Immediate Publication

Copy along with soft copy forwarded to the Deputy Director (Advt.) and Deputy Secretary to Govt., Information & Public Relation Deptt., Odisha, Bhubaneswar for information with a request to arrange immediate publications of the **Request for Expression of Interest (REoI)** in **two leading Odiya daily**. It is requested to ensure the publication of above tender call notice on or before **Dt. 07.03.2018** Copy of the papers where in the advertisement is published may please be sent to this office for reference and record.

Enclo.:- As above

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

Memo No. 131/ODRP Dated: 24/02/2018

Copy submitted to the Commissioner-cum-Secretary to Government, Housing & Urban Development Department, Odisha, Bhubaneswar / Special Secretary to Government, H&UD Department Odisha, Bhubaneswar for favor of kind information & necessary action.

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

Memo No. 132/ODRP Dated: 24/02/2018

Copy submitted to the Collector & District Magistrate, Ganjam, Chatrapur for information with request to display the **Request for Expression of Interest (REoI)** in their Notice Board for wide circulation.

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

Memo No. 133/ODRP Dated: 24/02/2018

Copy to Superintending Engineer, PH & RWS&S Circles, Berhampur/ Executive Engineer, PH & RWS&S Divisions, Berhampur / Executive Engineer (R&B) Division-I&II Berhampur/ Executive Engineer, N.H. Division, Berhampur for information with request to display the **Request for Expression of Interest (REoI)** in their Office Notice Board for wide circulation.

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

Memo No. 134/ODRP Dated: 24/02/2018

Copy to Mr Deepak Singh, TTL, World Bank, New Delhi For kind information

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

Memo No. 135/ODRP Dated: 24/02/2018

Copy to Notice Board of this Office for wide circulation.

  
Project Director, ODRP-cum-  
Commissioner,  
BeMC, Berhampur

**Government of Odisha**  
**Ministry of Housing and Urban Development**  
**Berhampur Municipal Corporation**

**Expression of Interest (EoI)**

India

Odisha Disaster Recovery Project (ODRP)

Credit No. : 5378-IN

**Assignment title: Consultancy services for engagement of External Auditor for ODRP, BeMC for the Financial Year 2018-19,**

**Reference No. IN-BEMC-40093 CS-CQS**

The Government of India has received financing from the World Bank towards the cost of the Odisha Disaster Recovery Project (ODRP), and intends to apply part of the proceeds for engagement of External Auditor for ODRP, BeMC for the Financial Year 2018-19.

The consulting services ("The Services") will include the audit of the Project Financial Statements (PFSs) of various urban infrastructure projects of component 2 of ODRP such as improvement of roads, drains, water supply projects and the slum infrastructure works in Berhampur city area at the end of each fiscal year, and on funds received and expenditures incurred for the relevant accounting period as well as to express an opinion on the eligibility of the expenditure under the project. The audit also involves review of the audit reports prepared by the internal auditors for the project.

ODRP, BeMC wishes to engage qualified Audit Firms (preferably CAG empanelled firms) with proven track record and relevant experience in providing services for projects of similar nature and size (preferably World Bank funded project). The consultants should be staffed with experts having deep knowledge and experience in financial management, familiar with the Bank's Guidelines on Annual Financial Reporting for World Bank-Financed Activities, June 30, 2003, which summarizes the Bank's financial reporting and auditing requirements. The Terms of Reference (TOR) is available at on BeMC web site [www.berhampur.gov.in](http://www.berhampur.gov.in) with effect from **07.03.2018**

The Project Director, ODRP-cum Commissioner, Berhampur Municipal Corporation, under the aegis of H&UD Department an implementing agency, now invites eligible consulting firms ("Consultants") to indicate their interest in providing the above Services. Interested Consultants should provide information demonstrating that they have required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- (i) The firm should have prior working experience relevant to the assignment and shall furnish the list of such completed projects in the last 5 years.
- (ii) The consultant should demonstrate that they have enough resources and capacity including qualified key personnel with experience in handling such assignment;
- (iii) The consultant should have an average annual turnover of at least INR 1crores in the last 3 years; and
- (iv) Experience in handling the projects assisted by World Bank or other multilateral Financial Agency funding project

The firm must possess the following eligibility criteria and to this effect must produce supportive documents for the following along with the other documents/ information as specified below.

Sl. No.	Eligibility Criteria	Documents to be furnished along with the pre-qualification proposal
1	The bidder must be registered with The Institute of Chartered Accountants of India (ICAI) having certificate of practice to work as Chartered Accountant	Registration certificate of ICAI / Firm Constitution Certificate
2	The average annual turnover of last three financial years of the bidder i.e, 2014-15, 2015-16 and 2016-17 should not be less than <b>Rs. 1.00 Crore. (Rs. One Crore)</b>	Details to be furnished with copies of audited Balance Sheet / Profit Loss Account for the same financial year
3	The firm should have minimum work experience of over 5 years as on the date of opening of the proposal (experience with audit of World Bank funded Project/Externally Aided Project/multilateral Financial Agency funding agencies will be an advantage)	Details to be furnished with copies of concerned work order from the client

The expression of Interest must include:

- Introduction letter on a letter head (with complete contact details, name of contact person, mailing address, telephone, fax, email etc.) explaining how the firm is best to deliver the task.
- Copy of CAG empanelment certificate, if empanelled for the year 2018-19
- Organization profile including professional experts with qualification and experience.
- Experience profile on similar projects implemented by the Consultants pertaining to the selection criteria;
- Three years latest annual report including audited Financial Statement and chartered Accountant certificate regarding consultancy services Turn over for the last 3 years.
- Sufficient supporting documents to substantiate the claim of the Consultant towards their qualification as per the short listing criteria.
- The reconciliation format to be furnished duly signed by the bidder.

The firm should provide the above information in formats given in Annexure I

In addition to the above the bidders have to furnish the following documents along with the proposal:

- GST Registration Certificate
- PAN Number
- Covering letter
- Registration with ICAI / Firm Constitution Certificate etc.

