

# **BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

No.20149/F9-IV-30/2017

Date. 20.10.2017

Sealed Tender of the Berhampur Municipal Corporation are invited in two bid systems (Technical and Financial Bid) from the intending registered Firms/ NGOs/ Organization/ Local Contractors desirous of executing door to door collection work of wards i.e. Zone A, B, C & D separately under BeMC by engaging TATA ACE vehicles in each and individual wards. The contracts shall be for a period of 03 (Three) years or till commencement of the SWM project at Mahuda whichever is earlier. The descriptions are in following manner.

<b>Name of Zone</b>	<b>Ward No.</b>	<b>Paper Cost (including GST 12%)</b>	<b>SD Amount</b>
Zone A	3, 10, 19, 27, 30, 33,35 & 39	Rs.11200/-	Rs.48,000/-
Zone B	5, 8, 11, 13, 14 & 16	Rs.11200/-	Rs.36,000/-
Zone C	18, 23, 24, 25, 26 & 28	Rs.11200/-	Rs.36,000/-
Zone D	31, 32, 34, 36, 37 & 40	Rs.11200/-	Rs.36,000/-

All the above mentioned wards have already been privatized for engagement of manpower. The tender is been floated for engagement of TATA ACE vehicles to reduce the manpower who have engaged for Door to Door garbage collection.

The DTCN can also be downloaded from the Berhampur Municipal Corporation web site [www.berhampur.gov.in](http://www.berhampur.gov.in) from Dt.21.10.2017 to 06.11.2017 for which the document cost mentioned above, should be submitted in shape of Demand Draft in favour of **Commissioner, Berhampur Municipal Corporation** payable at **Berhampur** along with technical bid document towards downloaded paper cost. One bidder at their option can apply for one zone or for all zones separately as per the manner prescribed.

The Tender shall be prepared and submitted in sealed envelopes in two parts. Part 1 & Part 2 clearly indicating on the covers Part-1 (Technical Bid) and Part-2 (Financial Bid). The Tenderer should superscribe on the top of the third envelope "Quotation for engagement of TATA ACE vehicles for door to door collection work in Zone A, B, C & D under Berhampur Municipal Corporation". The envelope containing "Financial Bid) should superscribe accordingly. The Financial Bid of those will be opened only who will quality in Technical Bid.

The tenderer shall submit his quotation which should reach the undersigned on or before Dt. 06.11.2017 by 5.00 P.M through Govt. of India Speed Post/ Regd. Post only. The Technical Bid of the tender will be opened on Dt. 07.11.2017 at 11.30 A.M in presence of the tenderer or their authorized agents. The financial bid or technically qualified bidders will be opened on same date at 4.00 P.M. the quotation should be accompanied with S.D in shape of NSC/ TD duly pledged in favor of Commissioner, Berhampur Municipal Corporation Payable at Berhampur. Regarding terms & conditions and eligibility criteria of the tender, related papers will be available with Commissioner, Berhampur Municipal Corporation website: [www.berhampur.gov.in](http://www.berhampur.gov.in). The authority reserves the right to accept or reject any of the bid without reason thereof.

Sd/- 11.10.2017

Commissioner

Berhampur Municipal Corporation

Memo No. 20150

Date.20.10.2017

Copy submitted to the Director, Municipal Administration-cum-Ex-Officio Additional Secretary to Govt. H & UD Department, Odisha. Berhampur for favor of kind information.

Sd/- 11.10.2017

Commissioner

Berhampur Municipal Corporation

Memo No. 20151

Date.20.10.2017

Copy submitted to the Collector, Ganjam, Chatrapur/ Sub-Collector, Berhampur/ Tahasildar, Berhampur for favor of information with a request to display a copy of this notice with the annexure in their office notice board for wide circulation.

Sd/- 11.10.2017

Commissioner

Berhampur Municipal Corporation

Memo No. 20152

Date.20.10.2017

Copy to Office Notice Board for wide publication and for information and necessary action of all concerned.

Sd/- 11.10.2017

Commissioner

Berhampur Municipal Corporation

Memo No. 20153

Date.20.10.2017

Copy to the Advertising Manager, The Dharitri, The Sambad, The Prameya, The Indian Express with a request to publish the notice in their daily news paper for one day and to submit the bill in duplicate for payment.

Sd/- 11.10.2017

Commissioner

Berhampur Municipal Corporation

# **BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

## **General Terms and Conditions**

- The tenderer should deploy one number of New TATA ACE vehicles in each individual wards.
- The door to door collection shall be carried out by the tenderer by engaging TATA ACE vehicles in time schedule in between 6.00 A.M to 2.00 P.M.
- The vehicles should cover minimum 80% of household and 20% of house hold should be covered by utilizing manpower particularly in narrow streets where vehicle movement are not possible. It shall be carried out with the help of wheel barrow and tri cycle which is supplied by BeMC.
- The vehicles are utilize for door to door collection work only not for other purpose.
- Each vehicles should have one numbers of driver and one number of helper.
- Each vehicles should have logo of BeMC.
- Drivers and Helpers are provided with two pair of dress for their identification. BeMC will provide shade for vehicles from where operation starts.
- Each vehicles carrying 12 no's of plastic buckets of 80 ltr. Capacity (06 no's of Blue color & 06 no's of Green color) with polythene packet for collecting dry and wet waste.
- BeMC will provide 02 no's of plastic dustbin (Blue & Green) to each and every house hold to put dry and wet waste in provided bins separately.
- The separated collected waste polythene packet are properly tagged and transported to nearest designated dumping points.
- BeMC will provide the cost of plastic bucket polythene packet, Tag & safety articles which is utilized in door to door collection work on production of bill in actual by the Firm/ NGO/ Local Contractor.
- Every vehicles are provided with audio system to make aware to house dwellers to put the waste (Dry & Wet) in 02 different color of bins.
- The cost of fuel, manpower cost shall be borne by tenderer.
- Subletting of work in part or full is not permitted without prior written approval of the employer.
- Every vehicles should cover each and every beat of wards in schedule time.
- The lowest tenderer is to execute the agreement on receipt of the work order as per the term and condition as laid down by the authority.
- Any dispute is to be sorted out by addressing to the forum as decide by the corporation.
- Preference will be given to the bidder who is engaged in sanitation work under BeMC.
- The selected tenderer shall ensure the presence of his personnel every day at specified time.
- The selected tenderer shall submit monthly bill as per the accepted rate vide by 7<sup>th</sup> succeeding month, to the employer after which the employer shall scrutinize and certify the same for payment before 20<sup>th</sup> of same succeeding month.
- Vehicles shall move in the wards in all calendar months without any interruption.
- The authority shall install GPS mechanism for tracking purpose.
- Commissioner reserves the right to terminate/ cancel the contract prematurely i.e. before expire of agreement period by giving one month prior notice.

# **BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

## **Eligibility Criteria**

The Technical Bid shall be accompanied with self attested photo copy of following requisite documents properly paged and indexed failing which the Bid shall be rejected out rightly

- Credibility and Experience Certificate issued from concerned authority/ Employer i.e. Berhampur Municipal Corporation under whom the work of cleaning and sanitation i.e. cleaning, road sweeping, drain cleaning, bush cutting and transportation of collected garbage to designated points within the ward or nearest to the ward for a minimum period of 3 years.
- Average annual financial turn over for above mentioned nature of work to the tune of Rs.50.00 Lakhs during last three financial years.
- Organization/ NGO/ Agency/ Local Contractor should have registration certificate.
- He should submit EPF Registration Certificate and month wise deposited challan for minimum 100 no's workers for six months.
- He should submit ESI Registration Certificate and month wise deposited challan for minimum 100 no's workers for six months.
- He should submit local labour contract license for minimum 100 no's of workers.
- He should submit self ownership document for minimum 3 no's of new TATA ACE vehicles which is purchased within 3 months of time.
- He should submit PAN Card.
- Solvency Certificate to the tune of Rs.20.00 Lakhs issued by the Revenue Department.
- IT Return for last 3 years.
- Audit Report for last 3 years.
- Organization/ NGO/ Agency/ Local Contractor should submit undertaking for their office locally must be attested by Notary Public.
- Any Criminal case/ proceeding is found against the Organization/ NGO/ Agency/ Local Contractor or in the name of the owner concerned may be a cause of rejection of Bid. He should submit Affidavit from Notary Public.
- Any report performance/ unsatisfactory performance such as abandoning of work, not properly completing/performing the work may be a cause of rejection of Bid.

# **BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

## **Scope of Work**

### **Door to Door Collection**

The objective of the contract is to ensure an efficient and effective door to door collection work i.e. part of Solid Waste Management within the service area to achieve the service outputs and standards as specified in the ToR and in compliance with recommendation of Municipal Solid Waste Management & Handling Rule-2016.

Door to door (House to house) collection of Municipal solid waste for all residential area including commercial/ office units within the residential area in the service area through engaging motorized vehicle i.e. TATA ACE and storing of garbage so collected at designated garbage point within the ward or nearer to the ward. The operator shall ensure a vehicle travel distance minimum 20 to 40 k.ms for each vehicle during their working duration of 8 (Eight) hours. If vehicles run beyond this fixed travelled distance authority shall pay the extra charge for vehicle movement. Every vehicles having 12 no's of plastic bins (Blue & Green) of 80 ltr each capacity with Bio degradable black polythene with blue and green tag.

**BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

**Financial Bid Format**

<b>Zone-A</b>	<b>Item Description</b>	<b>Rate Quoted Per Vehicle per Month.</b>	
		<b>In Figure</b>	<b>In Words</b>
Ward No. 3, 10, 19, 27, 30, 33, 35 & 39	Door to Door collection work by engaging TATA ACE Vehicles including Fuel, Driver, Loader etc.		

Signature of Tenderer

Sd/- 11.10.2017  
Commissioner  
BeMC

**BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

**Financial Bid Format**

<b>Zone-B</b>	<b>Item Description</b>	<b>Rate Quoted Per Vehicle Per Month.</b>	
		<b>In Figure</b>	<b>In Words</b>
Ward No. 5, 8, 11, 13, 14 & 16	Door to Door collection work by engaging TATA ACE Vehicles including Fuel, Driver, Loader etc.		

Sd/- 11.10.2017

Signature of Tenderer

Commissioner  
BeMC

**BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

**Financial Bid Format**

Zone-C	Item Description	Rate Quoted Per Vehicle Per Month.	
		In Figure	In Words
Ward No. 18, 23, 24, 25, 26 & 28	Door to Door collection work by engaging TATA ACE Vehicles including Fuel, Driver, Loader etc.		

Sd/- 11.10.2017

Signature of Tenderer

Commissioner  
BeMC



**BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR**

**Financial Bid Format**

<b>Zone-D</b>	<b>Item Description</b>	<b>Rate Quoted Per Vehicle per Month.</b>	
		<b>In Figure</b>	<b>In Words</b>
Ward No. 31, 32, 34, 36, 37 & 40	Door to Door collection work by engaging TATA ACE Vehicles including Fuel, Driver, Loader etc.		

Signature of Tenderer

Sd/- 11.10.2017  
Commissioner  
BeMC