

BERHAMPUR MUNICIPAL CORPORATION

QUOTATION CALL NOTICE

No. 648 /E-14-XXXIX-11/2017

Date: 16/1/18

The Commissioner, Berhampur Municipal Corporation invites sealed quotations from Authorised agencies/ firms/ manufacturers/ dealers/ suppliers for "Supply and Installation of Photocopier Machines" for Berhampur Municipal Corporation.

The Start and end date of sale of quotation from 17/01/18 to 25/01/18. Quotations should reach the undersigned on or before 27/01/18 by 5.00 PM and will be opened on 29/01/18 at 11.30 AM in the office chamber of the undersigned in presence of the quotationer or their authorised agents who intend to attend. The rate to be quoted shall be inclusive of Installation, handling and transportation / delivery charges (exclusive of GST)). No extra cost on any account whatsoever will be admissible. Conditional quotations will be rejected immediately. The rate should be written clearly and legibly without any error or overwriting and both in figures and in words. In case of difference or rates or any ambiguity over rates, then the rates written in words will be taken into consideration. Each quotationer should furnish E.M.D. of Rs. 3,000/- in shape of Demand Draft/ Challan showing cash deposited in the BeMC Office/National Savings Certificate /Fixed Deposit and Receipt of Schedule Banks duly pledged (as application) in favour of Commissioner, Berhampur Municipal Corporation, copy of Authorisation Certificate, Firm Registration, GST Regn. PAN Card and VAT clearance Certificate along with copy of previous such orders and credentials issued by any Govt. Office/ Organisation in favour of him/her/them. The sealed quotations should be superscribed on the cover as "Quotation for Supply and Installation of Photocopier Machines for BeMC". Further clarifications can be obtained from this office. Before quoting the rate of Buyback machines, they may inspect the machine at BeMC office. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

The Price bid of the Quotation should be in the following format.

Sl.No.	Description	Quantity	Unit	Rate quoted	
				IN figures	IN Words
1	Supply and installation of SHARP AR 6026N (Duplex, Double Trey, Networking, RADF)	1	No.		
2	Supply and installation of SHARP AR 2000U Color (Duplex, Networking, RADF)	1	No.		
3	Buyback rate of existing Canon 3225 Machine	1	No.		
4	Buyback rate of existing Xerox 5230 Machine	1	No.		


Commissioner
Berhampur Municipal Corporation

Memo No. 649

Dt. 16/1/18

Copy submitted to the Collector, Ganjam, Chatrapur for favour of kind information with a request to please display a copy of this Notice in his Office Notice Board for wide circulation.

Commissioner

Berhampur Municipal Corporation

Memo No. 650

Dt. 16/1/18

Copy forwarded to the E.E., P.H. Division, Berhampur / E.E., BE Division - I / II, Berhampur / Berhampur for information with a request to please display a copy of this Notice with the Annexure in his Office Notice Board for wide circulation .

Commissioner

Berhampur Municipal Corporation

Memo No. 651

Dt. 16/1/18

Copy forwarded to the Steno to Mayor, Berhampur Municipal Corporation / P A to Commissioner/ City Engineer/ Steno to E.E., Berhampur Municipal Corporation for information and necessary action.

Commissioner

Berhampur Municipal Corporation

Memo No. 652

Dt. 16/1/18

Copy with enclosure for pasting on the office Notice Board/ Website/ spare copies to concerned files for reference and record.

Commissioner

Berhampur Municipal Corporation