

## BERHAMPUR MUNICIPAL CORPORATION

### QUOTATION CALL NOTICE

No. 10726 /

Date: 21-9-2020

Sealed quotation /tender are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing of different vehicles like Bolero/Tata Sumo/SUV /Tiago Bolt/Celerio/ Zest/ Tigor/ Swift Dzire/ Indigo/Logan Non A/C Diesel driven vehicles , which shall confirm to the Terms and conditions (Annexure-II) for Official use in Berhampur Municipal Corporation on monthly rent basis

- 1 The vehicle must be in Road Worthy condition, shall not be more than 3 (Three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage Permit, proof of up to date tax payments etc which are mandatory for plying of vehicle.
- 2 The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3 The Driver should be well behaved, gentle and obedient in nature.
- 4 A Sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft/ Demand Draft/Pay Order drawn in favour of the **Municipal Commissioner, Berhampur Municipal Corporation** and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
- 5 The monthly rate of hire charge be quoted separately in the general bid information ( excluding fuel and lubricants)
- 6 The Vehicle must achieve a fuel efficiency of 14 KMs per litre for five seated vehicle and 12KMs per litre for seven seated vehicle.
- 7 The details of the make and year of manufacture of the vehicle, registration No., mileage ( Kms covered per Litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-III)
- 8 The Quotations should reached the undersigned on or before 01.10.2020 by 12.00 P.M. through speed post / registered post only. The quotation will be opened on the same day at 11.00 P.M in presence of the bidders or their authorised representatives.
- 9 The application form of quotation/tender containing General Bid information & term and conditions for Hiring of Vehicles etc. will be available with Municipal Commissioner, Berhampur Municipal Corporation on payments of Rs.500/- (Rupees five hundred) only from 22.09.20 to 29.9.20 or can be downloaded from Berhampur Municipal Corporation website www.berhampur.gov.in from Dt. 22.09.20 to Dt. 29.9.20. In case the application form is downloaded from the above mentioned Municipal Corporation website, the applicant shall furnish a demand draft/pay order for an amount of Rs.500/- (Rupees Five Hundred) only towards the cost of application alongwith the application.

  
Municipal Commissioner  
Berhampur Municipal Corporation

Memo No. 10727,

Dt: 21-9-2020

Copy submitted to the Collector, Ganjam, Chatrapur/ S.E, P.H. Circle, Berhampur / S.E., P.W.D (R&B) Circle, Berhampur for favour of kind information with a request to display the notice in their respective office notice board for wide circulation.



Municipal Commissioner  
Berhampur Municipal Corporation

Memo No. 10728,

Dt: 21-9-2020

Copy forwarded to the Steno to Administrator/ P.A. to Municipal Commissioner/ City Engineer/ Executive Engineer, Berhampur Municipal Corporation for information and necessary action.



Municipal Commissioner  
Berhampur Municipal Corporation

Memo No. 10729,

Dt: 21-9-2020

Copy to Office Notice Board for wide circulation.



Municipal Commissioner  
Berhampur Municipal Corporation

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D,L, of the driver available all the times. The Berhampur Municipal Corporation hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation( The bidder shall be responsible for all such litigations).
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel. The diesel & lubricant will be issued separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner/bidder.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made. The Diesel (as per actual) and lubricant (as per Govt. Norm) will be issued by this Corporation.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Berhampur Municipal Corporation shall forfeit the entire amount of security deposit.

  
Municipal Commissioner  
Berhampur Municipal Corporation

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :-
2. Type of Vehicle (Ac/Non-Ac) :-
3. Year of Manufacture :-
4. Model :-
5. Date of Registration :-
6. Name & complete address of the Owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name & Address of the Driver :-
11. D.L. No. & Validity of the D.L. of the Driver :-
12. Proposed hire Charge of the vehicle per month excluding fuel cost :-
13. Rate of fuel consumption/ Mileage per litre :-
14. Contact Number of the Service provider (Tenderer / Quotationer)  
Mobile.....Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of the  
Quotationer/ TendererBidder