



**BERHAMPUR MUNICIPAL CORPORATION,  
BERHAMPUR**

Advt. No.02/2022

Date: 17/06/2022

**Walk-In-Interview**

Applications are invited from eligible candidates for filling up vacancies of various Medics & Paramedics staff under Berhampur Municipal Corporation, Berhampur, Ganjam, on part time basis, subject to approval as per XV Finance Commission terms and conditions.

Sl No	Specialist Services -Clinical	Total Service Providers Required
1	Medicine	1
2	Obstetrics & Gynaecology	2
3	Paediatrics	2
4	Ophthalmology	2
5	ENT	2
6	SKIN VD	2
7	Pathologist	2
B		
1	Nutritionist	2
2	Physiotherapist	2

Eligible Candidates for the above post, who are interested, may appear for the Walk-In-Interview against the vacancy, at the office of the Commissioner, Berhampur Municipal Corporation, Berhampur, Ganjam on **28 // 06 // 2022**. Registration timing will be from 10.30 A.M. to 12.00 Noon only on the mentioned Walk-in-Interview dates. No application will be received after scheduled timing of registration.

Interested candidates may log on the [www.berhampur.gov.in](http://www.berhampur.gov.in) and district website [www.ganjam.nic.in](http://www.ganjam.nic.in) to know the details of vacancy, eligible criteria & application form etc. Candidates fulfilling the eligibility criteria are to appear before the undersigned on the date & time fixed for the Walk-In-Interview.

The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.

**Commissioner  
Berhampur Municipal Corporation  
Berhampur**

## ELIGIBILITY CRITERIA FOR MEDICINE /GERIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBBS with post graduation with Medicine or MBBS with Diploma in Geriatric medicine from recognised institutions. The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	Selection procedure	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic

### ELIGIBILITY CRITERIA FOR O & G SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post graduation in O & G The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. The specialist will treat the sick children having obstetrics and Gynaecological problems, the patient referred from UHND & UHWC. She/he will provide ANC, PNC to the patients. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC/DHS may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC

### ELIGIBILITY CRITERIA FOR PAEDIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBSS with post graduation in Paediatric  The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. H/She will be in OPD to treat the sick children, the children referred from UHND, UHWC or the child is directly coming to the hospital. Attend OPD hour in the hospital. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic



## ELIGIBILITY CRITERIA FOR OPHTHALMOLOGIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBSS with MD/MS in Ophthalmology  The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic

### ELIGIBILITY CRITERIA FOR ENT SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBSS with MS in ENT or MBSS with Diploma in ENT. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic



## ELIGIBILITY CRITERIA FOR SKIN VD

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post graduation in dermatology. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic



## ELIGIBILITY CRITERIA FOR PATHOLOGIST SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	<b>Psychiatric specialist:</b> MBBS with MD in pathology. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	Psychiatric specialist – no age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will provide handholding support to the LT and also see the pathology test report. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC/DHS may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic





### ELIGIBILITY CRITERIA FOR NUTRITIONIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have BSc( Home Science)/Post Graduation in Home Science/ Nutrition in from recognised institutions
2.	<b>Age limit</b>	No age bar
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of nutritionist</b>	<p>The nutritionist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. S/he will conduct confirmatory Screening of SAM cases , Anaemia screening adolescents , Counselling services, Periodic demonstration of local made Nutritious food &amp;Referral</p> <p>Separate register will be maintained for the respective department.</p>
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @500/- per session.
6	<b>Selection procedure</b>	The BEMC will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the BEMC may conduct the interview of the candidate.
7	<b>Name of the – UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by Berhampur Municipal Corporation/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic

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## ELIGIBILITY CRITERIA FOR PHYSIOTHERAPIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	Eligibility : Bachelor's degree in Physiotherapy( BPT) from recognised institution  Reporting : Medical Officer of the UPHC/UCHC
2.	<b>Age limit</b>	45 years as on date of advertisement
3.	<b>Days &amp; time of service</b>	Fixed day assured service will be provided in the UPHC OPD/ OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of physiotherapist</b>	The physiotherapist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the UPHC- Poly Clinic</b>	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC- Poly Clinic



**APPLICATION FOR EMPANELMENT OF PART TIME SPECIALIST**  
**(MEDICINE / OBSTETRICS & GYNAECOLOGY / PAEDIATRICIAN / OPHTHALMOLOGY**  
**/ ENT/SKIN & VD / PATHOLOGIST/NUTRITIONIST / PHYSOTHERAPIST)**  
**(Tick as per Appropriate)**

Post Applied :

MCI Registration Certificate :

Registration Certificate

(Nutritionist / Physiotherapist):

City Name :

Name of the Candidate :

Father's Name :

Sex :

Nationality :

Communication address :

Permanent address :

Telephone number :

E-mail Id :

Date of Birth (copy of the proof) :

Qualification (copy of the proof) :

Present working position :

Date :

Place :

Full Signature

