



BERHAMPUR MUNICIPAL CORPORATION

No. 118

Dt. 03-01-2023

Expression of Interest

The Commissioner, Berhampur Municipal Corporation is hereby floating EOI for Registered Agency/partnership Firm/Registered Society/Organisation/Private Limited Company having experience on Digital campaign and creatives for IEC activities for handling of social media page of BeMC under various schemes, swachh survekshan- 2023 and other awareness programs.

The EOI should reach the undersigned by the registered post/drop box/by hand, before 18.01.2023 by 2.00 PM and will be opened on 19.01.2023 at 11.00a.m at the office chamber of the undersigned in presence of the Bidder or their authorised agents who intend to attend. The rate to be quoted shall be inclusive of all tax, handling and transportation/delivery charges. No extra cost on any account whatsoever will be admissible. The rate should be written clearly and legibly without any error or overwriting and both in figures and in words. In case of difference of rates or any ambiguity over rates, then, the rates written in words will be taken into consideration. Each Bidder should furnish copy of PAN card and GST Registration along with copy of previous such orders and credentials issued by any Govt. Office/Organisation in favour of him/her/them. The sealed EOI should come super scribed on the cover as "**Handling of Digital campaign, IEC activities, citizen feedback under Swachh Survekshan 2023**" under BeMC.

Further clarifications can be obtained from this office during working hour. The undersigned reserves the right to accept or reject any EOI without assigning any reason thereof. The engagement period for the same can be one year and will be extended based on the performance. The Bidder should submit their offers in the following specification after going through the activities listed an Annexure -I.


Commissioner

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Copy to office Notice Board for wide circulation and publication.


Commissioner

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Annexure-1

Sl No.	Description	Unit	Rate quoted
1	Event management(Including Stage, Light and Sound, Banner, Hoarding, Chair and Standy).	Per Event	
2	Collection of Citizen Feedback under Swachh Survekshan - 2023	Per Person	
3	Digital Page Creation for social media management	Per Page	
4	Any Other activities (any Specific)	As requirement	

*N.B-All rates should including GST and taxes as per requirement.

Signature of Bidder