

BERHAMPUR MUNICIPAL CORPORATION

QUOTATION CALL NOTICE

No. 16621 /

Date: 02-12-2023

The Commissioner, Berhampur Municipal Corporation invites sealed Quotation from registered Agencies/ firms from Odisha through Regd. Post/ Speed Post in two bid system for "Supply and Installation of Desktop, Printer, UPS and Furniture" to Berhampur Municipal Corporation for One year.

The Start and end date of sale of Quotation from 02/12/2023 to 16/12/2023. Physical Quotation should reach to the undersigned on or before 16/12/2023 by 5:00 PM and will be opened on 18/12/2023 at 11:30 AM in the office chamber of the undersigned in presence of the quotationer or their authorised agents who intend to attend. The rate to be quoted shall be inclusive of Installation, handling and transportation / delivery charges (Excluding GST)). No extra cost on any account whatsoever will be admissible. Conditional quotations will be rejected immediately.

The Technical and Financial Bid should be submitted in two different Cover Superscribing as TECHNICAL DOCUMENTS and FINANCE DOCUMENTS respectively and put in a Single cover superscribing "TENDER DOCUMENTS FOR SUPPLY AND INSTALLATION OF DESKTOP, PRINTER, UPS AND FURNITURE" The rate should be written clearly and legibly without any error or overwriting and both in figures and in words. In case of difference or rates or any ambiguity over rates, then the rates written in words will be taken into consideration.

Prequalification for Technical Evaluation:

Each bidder should furnish the following documents with the Technical Bid.

1. Bid Cost of Rs. 7080/- (non-refundable) in shape of DD in favour of Commissioner, Berhampur Municipal Corporation.
2. EMD of Rs. 50,000/- in shape of DD in favour of Commissioner, Berhampur Municipal Corporation.
3. Bidder should have OEM Authorisation specific to this Tender.
4. GST Regn.
5. PAN Card.
6. Bidder should have local registration, supporting documents should be submitted.
7. Bidder should work with Govt. in similar nature along with copy of previous orders and credentials issued by any Govt. Office/ Organisation in favour of him/her/them.
8. OEM should have local Service Centres at Berhampur.
9. Undertaking for non blacklisted from any govt/psu on letterhead.
10. Bidder should submit the Catalogue for the Products quoted.
11. The Product Compliance sheet must be on OEM Letterhead with the company seal & signed by the local Partner Business Manager.
12. All documents should be ink signed stamp properly.

The sealed quotations should be superscribed on the cover as "TENDER DOCUMENTS FOR SUPPLY AND INSTALLATION OF DESKTOP, PRINTER, UPS AND FURNITURE". Further clarifications can be obtained from this office. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

The Specification detailed below:

Desktop Sepcification

DESKTOP SPECIFICATION		
A	B	C
Sl.No.	Description	Minimum Mandatory Bid Requirement
TECHNO COMMERCIAL CRITERIA		
1	Processor	Intel 12th Generation or higher Intel Core i3-12100 Processor or Higher
2	Chipset	Intel H 610 or Q 670
3	RAM	Type and Capacity - 1 x 8 GB DDR4 SDRAM or Higher
		Expansion Capacity - Expandable Upto 64GB or Higher
		RAM Frequency - Minimum 2666 Mhz
		RAM Slots on Motherboard - Minimum 2 or higher
4	Expansion Slots on Motherboard	4 PCIe with Minimum 2 PCIe x 1 Slot or higher
5	Monitor	Size - Minimum 19.5" HD Monitor or higher
		Display Resolution - Minimum 1280x720 pixels or higher
		Technology - TN or higher
6	Graphics	Integrated
7	Solid State Drive	Minimum 512 GB or higher
8	RJ45 LAN Ethernet	10/100/1000 Gigabit Ethernet LAN or higher
9	USB I/O Ports	USB 3.2 G1 Type - 2 Nos
		USB 3.2 G2 Type - 2 Nos
		USB 2.0 A Type - 4 Nos
10	Audio Ports	In Port - 3.5mm Audio Jack - 2 Nos. or higher
		Out Port - 3.5mm Audio Jack - 2 Nos. or higher
11	RJ 45 Port	01 Nos or higher
12	VGA & HDMI Out Port	01 Nos or higher
13	Keyboard & Mouse	USB Wired Full Size Qwerty Keyboard with numeric keypad & USB Optical Mouse The name of the OEM should be printed or engraved on the keyboard. Stickers are not allowed.
14	Power Supply	250W with 85% Energy Efficiency or higher - 01 Nos
15	Operating System & Software	Windows 11 Professional Factory pre-Loaded.
		The OS must be factory loaded with Certification by OEM. Declaration regarding the same must be submitted by OEM while issuing MAF.
		Windows Certificate to be provided by Microsoft.
16	ENERGYSTAR Qualified	Energy Star 8.0 Qualified or higher
17	TPM	Discrete TPM Enabled Required
18	CPU Chassis Form Factor	Tower (23L to 26L) Only
19	Onsite Warranty	Minimum 60 Months from the date of commissioning or Higher

20	Warranty Information	The warranty information regarding the products supplied along with the details of actual OEM Configuration must be available on the OEM website for cross verification.
21	OEM Certificate	The OEM should certify on its letter head by an officer competent to certify but not less than the position of Regional Operations Head about the details of the articles supplied with the serial numbers of the CPU and Monitor along with the details of configuration and effective warranty. The same should be uploaded along with the bid and must be submitted in original with stamp and seal during the submission of bill of supply.
22	OEM Marking	All the peripherals supplied like Monitor, CPU, Keyboard, Mouse etc should be from the same OEM only and the brandmark of the OEM should be printed or engraved on the chassis of the device. Stickers are not allowed.

UPS Specification:

Technical Specification of 650VA UPS		
Capacity	650va/360W	
Input	Voltage Range	140V – 300V AC
	Frequency	50Hz ± 10%
Output	Voltage (Bott. Mode)	230V AC Nominal
	Frequency (Bott. Mode)	50Hz ± 1Hz
	Waveform (Bott. Mode)	Modifies Sinewave
	Transfer Time	Typical 4-8ms
	Rating	650VA Max
Battery	Battery Type	SMF (Sealed Maintenance Free)
	Dc v/ AH / Nos.	12V / 7AH x 1 Battery
	Recharge Time (Typ.)	6 Hrs to 90% after complete discharge
Environment	0° - 40°c , 0-90% RH Non-Condensing Noise Level <40db	
Physical	Weight	Exact 4kg not less not more
Technical Features	Auto Switch Off in battery low is in Built off mode charging and overload protection are in built	YES
OEM Certification	ISO 9000, 27001, 14001,45001,FCC, ROHS, CE, NABL Test Report,MII 50%,BIS	
Service Centre	OEM should have Owned/Authorised Service Centres at Berhampur for hasslefree service.	
Warranty	3 years on UPS	

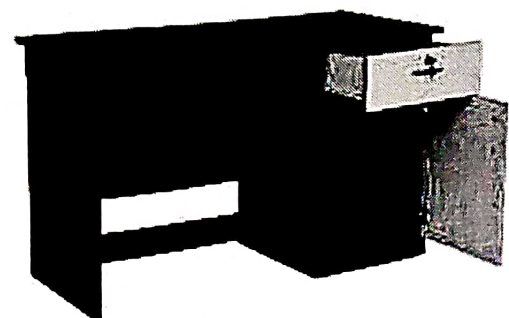
MULTI FUNCTION PRINTER SPECIFICATION

MULTI FUNCTION PRINTER SPECIFICATION		
SI No	SPECIFICATION	PARAMETER
1	Print Technology	Laser
2	Type of Machine	Multifunction Machine
3	Type of Printing	Mono
4	Cartridge Technology	Composite Cartridge
5	Developer Unit	No

6	Platen/Flatbed Size	A4
7	Paper Size (Original/Image)	A4/A4
8	RAM size (MB)	512
9	Hard Disk Capacity(GB)	0
10	Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono	27
11	Scanning Feature Availability	Yes
12	Duplexing Feature Availability	Yes
13	Faxing Feature Availability	No
14	Speed of Fax, If Fax Feature is available	NA
15	Networking Feature Availability	Yes
16	If yes, Type of Network Interface	Ethernet 10/100
17	Wi-Fi Availability	Yes
18	If yes,Wi-Fi Type	Wi fi 802.11 b/g/n
19	Original Document Feeder Type	ADF
20	Feeder Capacity (Number)	35
21	Number of Main Paper Tray	1
22	Each Main Paper Tray Capacity (Number)	250
23	Bypass Facility	Yes
24	If Yes, Bypass Tray Capacity	1
25	Yield of the cartridge/Ink Tank/Ink Pack supplied with Machine as per ISO/IEC: 19752/2004(E) for Black (Number of prints)	1700
26	Duty Cycle (No of Prints/month)	15000
27	Minimum Operating Temperature (Degree C)	10
28	Maximum Operating Temperature (Degree C)	30
29	Minimum Operating Humidity (%RH)	20
30	Maximum Operating Humidity (%RH)	80
31	BIS Registration under CRS of Meity	Yes
32	Other Certifications Available	BIS,RoHS,ISO 9001,14001,45001,22301,27001
33	Dimension (mm x mm x mm)	390 x 371 x 360mm
34	On Site OEM Warranty (Year)	3

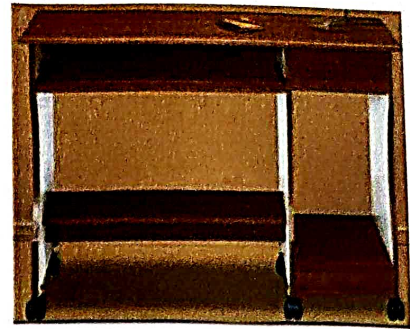
TECHNICAL SPECIFICATION OF TABLE

SL NO	ITEMS FEATURES	DIMENSION(MM)
1	2 OPEN SHELVES	W-1200 X D-600 X H-750
2	FRAME MATERIAL-15MM THICK PRE-LAMINATED PARTICAL BOARD	
3	DRAWER WITH LOCK/SHUTTER COMPARTMENT	



TECHNICAL SPECIFICATION OF COMPUTER TABLE

DUAL COLOR COMBO
ERGONOMIC WORKING HEIGHT
EASY MOVEMENT WITH LOCKABLE CASTORS
KEYBOARD TRAY
DRAWER FOR UTILITY STORAGE
OPEN SHELF FOR CPU OR MULTIPURPOSE STORAGE
935(W) X 450(D) X 755(H) DIMENSION IN MM



Revolving Chair Specification

Technical Specification Sheet

Description:

1. Moulded Foam Seat upholstered with mesh.
2. Mesh back on Nylon frame.
3. Center tilt with Upright Locking.
4. Fixed Armrest.

Dimensional Specifications:

600 W x 590 D x 930/1030 H

505 W x 510 D x 440/540 H(eff.), 60 thk.

460 W x 570 H, 480 H(eff.)

Material Specifications:

Sr no	Part Name	Type of material	Full technical details / Dimensions	Qty
1	Base type	Nylon	Star Base, Ø620 (PCD)	1
2	Caster	Nylon	Twin Wheel Casters, Ø50mm	5
3	Gas lift / Pump	STD	Ø50mm / 100 mm Stroke	1
4	Mechanism Type	----	Center tilt with Upright Locking	1
5	Back Post	----	Integrated	1
6	Bellow Cover	----	----	-
7	Lumbar support Adjustment	----	----	-
8	Armrest Adjustment	PP	Fixed, 300 D x 55 W	2
9	Seat/Back Adjustment	----	Fixed/Fixed	1
10	Seat Base	Plywood	12 thk.	1
11	Seat Cushion/Foam density & thickness	PU Foam	Density 25 Kg/cu.m , 45 thk.	1
12	Seat Upholstery material	Polyester	280 GSM	1
13	Seat bottom cover	Non woven fabric	100 GSM	1
14	Back Base	Nylon	----	1
15	Back Cushion/Foam density & thickness	----	----	-
16	Back upholstery material	Polyester, Mesh	300 GSM	1
17	Head rest cover material	----	----	-
18	Head rest Adjustment	----	----	-
19	No of ply of Packing box	Corrugated	5 PLY	1

Finish Specification

Sr no	Part Name	Description
1	Base Type	Nylon Matt finish, Black
2	Caster / Foot Caps	Nylon Matt finish, Black
3	Gas lift	Chrome Plated Cylinder with Powder Coated housing assembly
4	Seat Cover	Fabric, Black
5	Back Cover	Mesh Fabric, Grey
6	Armrests	Matt Finish, Black
7	Lumbar support	Black
8	Headrest	----

Almirah – Small Size

TECHNICAL SPECIFICATION ALMIRAH-SMALL SIZE	
MATERIAL	Powder Coated CRCA Sheet
DOOR THICKNESS	0.60millimeters
BODY THICKNESS	0.60millimeters
SELF AND BACK	0.50millimeters
DOOR LOCK	3 WAY LOCKING WITH SINGLE LEVER AND 6 BRASS LEVER LOCK with SS Key
STRUCTURE	Powder coating BRANDED POWDER-NEROLAC PAINTS, Powder thickness 60 micron
SELF	ALL 3 SELF ADJUSTABLE 3 SELF BABY STORWELL
LENGTH	380 millimeters
WIDTH	760 millimeters
HEIGHT	1330 millimeters
Colour	Grey

Plastic Chair

TECHNICAL SPECIFICATION PLASTIC CHAIR	
SEAT WIDTH	435MM
SEAT DEPTH	425MM
HEIGHT SITTING (GROUND TO SEAT)	430MM
HEIGHT BACK SUPPORT (TOTAL HEIGHT)	835MM
BACKREST HEIGHT	475MM
WEIGHT	2251GM
OVERALL DIMENSIONS-	
TOTAL WIDTH	565MM
TOTAL DEPTH	580MM
TOTAL HEIGHT	835MM

Terms and Conditions:

1. Supply order will be placed to the vendor as and when required within One year.
2. All the Furniture items should have One year Warranty on Products.
3. The bidder should supply the materials at approved rate throughout the year without any deviation in Pricing and Specification.
4. If found any deviation in quality of the products in future, appropriate action will be taken by the Authority as deemed proper.
5. The Successful bidder should submit the Performance Security of an amount Rs. 1 lakh (One Lakh) in shape of FD/ Term Deposit in any Schdeuled Bank pledged to Commissioner, Berhampur Municipal Corporation. The Performance Security will be released after Waranty period Over.
6. Location for installation of Products will be communicated while placing the Supply order.

The Price bid will be opened only the bidder who qualifies the Technical Bid.

The L1 bidder in Financial bid will be awarded after due negotiation.

The Price bid of the Quotation should be in the following format.

Sl.No.	Item Description	Qty	Unit	Unit Rate	Amount
1	Supply and Installation of Desktop (As per Specification laid down in Tender document) (5 year Onsite Warranty)	01	No.		
2.	Supply and Installation of UPS (As per Specification laid down in Tender document) (3 year Onsite Warranty)	01	No.		
3	Supply and Installation of Printer (As per Specification laid down in Tender document) (3 year Onsite Warranty)	01	No.		
4	Supply of Office Table (As per Specification laid down in Tender document) (1 year Onsite Warranty)	01	No.		
5	Supply of Computer Table (As per Specification laid down in Tender document) (1 year Onsite Warranty)	01	No.		
6	Supply of Revolving Chair (As per Specification laid down in Tender document) (1 year Onsite Warranty)	01	No.		
7	Supply of Plastic Chair (As per Specification laid down in Tender document) (1 year Onsite Warranty)	01	No.		
8	Supply of Office Almirah (As per Specification laid down in Tender document) (1 year Onsite Warranty)	01	No.		

(The above rate is inclusive of transportation, installation and exclusive of GST)


Commissioner
Berhampur Municipal Corporation

Memo No. 16622

Dt. 02.12.2023

Copy submitted to the Collector, Ganjam, Chatrapur for favour of kind information with a request to display a copy of this Notice in his Office Notice Board for wide circulation.


Commissioner
Berhampur Municipal Corporation

Memo No. 16623

Dt. 02-12-2023

Copy forwarded to the Steno to Mayor, Berhampur Municipal Corporation / P A to Commissioner/ E.E., Berhampur Municipal Corporation for information and necessary action.


Commissioner

Berhampur Municipal Corporation

Memo No. 16624

Dt. 02-12-2023

Copy to office Notice Board/ spare copies to concerned files for reference and record.


Commissioner

Berhampur Municipal Corporation