

**BERHAMPUR MUNICIPAL CORPORATION (BeMC)**

**Expression of Interest (EOI)**

**for Operation & Maintenance of Bastra Uphar**


No 1554  
EXXIV/17/2024

Date 28.01.25

The Berhampur Municipal Corporation (BeMC), invites Expression of Interest in sealed envelope from interested Mission Shakti SHGs Operation & Maintenance of Bastra Uphar. The sealed expression of interest should be submitted to the Berhampur Municipal Corporation on or before date 06-02-2025 Time 05.30 Pm by registered/speed post only.

The EoIs will be opened on 07-02-2025 at 11 AM/PM in the Conference Hall of the Berhampur Municipal Corporation. The sealed envelope should be superscripted with "EOI for Operation & Maintenance of Bastra Uphar". The detailed Terms & Reference of the Expression of Interest is available in the office website. (<http://www.berhampur.gov.in>)

  
Commissioner 28.01.2025

 Berhampur Municipal Corporation.

**TERMS AND CONDITIONS**  
**for Operation & Maintenance "Bastra Upahar"**  
**of Berhampur Municipal Corporation.**

The SHG will COLLECT OLD Cloths from Public and after Washing and Repairing, If necessary, Display on the showcase of bastra upahar for use of the poor and needy.

1. The last date for submission of the Expression of Interest (EOI) is on 06.02.2025 at 5.30 Pm and the technical bid will be opened on 07.02.2025 at 11 Am in the conference hall of Berhampur Municipal Corporation, Berhampur.
2. The interested Mission Shakti SHGs/members may download the EOI documents including formats of Technical Bid from the official website of Berhampur Municipal Corporation.  
<http://www.berhampur.gov.in>
3. The EOI will be valid up to the end of the date 06.02.2025.
4. The applicant (member of the MS SHG) will be present at the time of opening of the EOI. In case of absence of the applicant or her representative, the Committee has the right to open the EOI.
5. The bids will be evaluated on the basis of criteria such as year of Group Formation, Group Management, PAN Number of MS SHG & applicant, Involvement in IGA, Financial Behaviour, Group Integrity. The same cannot be challenged at any forum thereafter. Intending bidder will have to submit under taking in this regard.
6. The Berhampur Municipal Corporation with its representative the Commissioner reserves the right to reject the bid quoted by Mission Shakti SHG, if not satisfied with concerned Mission Shakti SHG's credibility and past performance record.
7. No communication shall be entertained over telephone, Fax, email or in person questioning the decision of the committee.
8. Any dispute arises over the quality of the service will be verified by the designated officials of Berhampur Municipal Corporation.
9. There should not be any precondition of advance payment or time limit, what so ever. The bid submitted will be taken as absolute without any precondition

10. The Group will be engaged for a period of Two years. It can be enhanced on the basis of satisfactory services with an evaluation report by the Berhampur Municipal Corporation.

11. An undertaking in a Rs.10/- non-judicial stamp paper stating the following must be attached with the bid.

- Our Mission Shakti SHG (name of the Mission Shakti SHG) belongs to the ward No. ....
- All the members of our Mission Shakti SHG are following the Panchasutra.
- (the name of the Mission Shakti SHG or member) is not in default on a loan obtained from a bank or a non-bank financial institution (NBFI).
- If we (name of the Mission Shakti SHG) fail to deliver our responsibility or deliverables through our selected member during the contract period after selection, we will not be considered for government programmes for the next two years.
- We (the name and address of the Mission Shakti SHG) have not been blacklisted in any previous assignment.
- We will abide by the terms of the Memorandum of Understanding (MOU) between the ULB and the group.
- We will obey the decision of the selection committee with honour and without any objection.

#### 12. Eligibility criteria for Mission Shakti SHGs

SL No	Parameter	Criteria
1.	Group Formation	Completion of one year from the date of application.
2.	Group Management	Strictly adhering to Panchasutra (Regular Meetings, Regular Savings, Regular Internal Lending, Regular Repayment, Regular Record Keeping)
3.	PAN Number	Must have Permanent Account Number (PAN)
4.	Involvement in IGA	Most Have been previously engaged in Income Generating Activities.
5.	Financial Behaviour	No financial irregularities (such as Loan declared as NPA, write off, one time Settlement of loan etc.
6.	Group Integrity	No record of involvement in any anti-social or criminal activities.

#### 13. Terms of Engagement

- a) The Berhampur Municipal Corporation will sign an MoU with the Mission Shakti SHG with detailed terms of reference.
- b) The period of engagements of Mission Shakti SHG is particularly for the period mentioned in the MOU.
- c) Mission Shakti SHG (member engaged) cannot claim to be an employee or permanent staff of the Mission.

14. The Engaged of members (4) from SHG is purely on voluntary basis with an incentive of Rs.6000 per Month to each member(4)

  
28.01.2025  
Commissioner

B  
Berhampur Municipal Corporation



# Berhampur Municipal Corporation (BeMC), Berhampur

## Expression of Interest (Eoi) for Operation & Maintenance of Bastra Uphar

Last Date: \_\_\_\_\_ .

### Technical Bid

SL No	Item	Details
1.	Name of the Mission Shakti SHG	
	MISSION SHAKTI SHG Registration Number	
	MISSION SHAKTI SHG PAN Number	
	Communication Address	
	Contact Phone number	
2.	<b>Documents to be furnished by MS SHG</b>	
	i. Group Profile ( <b>Annex as Form-B</b> )	
	ii. MISSION SHAKTI SHG Registration Sheet (downloaded from portal)	
	iii. Bank Passbook front page photocopy	
	iv. Bank account statement for last 3months	
	v. PAN Card of MS SHG photocopy (attested)	
	vi. Resolution copies of group meeting for last 6 months.	
	vii. Resolution copy of nominate member	
3.	<p>An undertaking in a Rs.10/- Non-Judicial stamp paper stating the following has to be attached with the technical bid and signed by the President and Secretary of the MS SHG with seal:</p> <ul style="list-style-type: none"><li>➤ Our MISSION SHAKTI SHG (name of the MISSION SHAKTI SHG) belongs to the ward No. --.</li><li>➤ All the members of our MISSION SHAKTI SHG are following the Panchasutra.</li><li>➤ (the name of the MISSION SHAKTI SHG) is not in default on a loan</li></ul>	

	<p>Obtained from a bank or a non-bank financial institution (NBFI).</p> <ul style="list-style-type: none"><li>➤ If we (name of the MISSION SHAKTI SHG) fail to deliver our responsibility or deliverables through our nominate member during the contract period after selection, we will not be considered for government programmes for the next two years.</li><li>➤ We (the name and address of the MISSION SHAKTI SHG) have not been blacklisted in any previous assignment.</li><li>➤ We will abide by the terms of the Memorandum of Understanding (MOU) between the ULB and the group.</li><li>➤ We (name of the MISSION SHAKTI SHG) will obey the decision of the selection committee with honour and without any objection thereof.</li><li>➤ The nominate members of our (name of the MISSION SHAKTI SHG) Smt./Kumari (Name of the nominate members) having no Criminal track record and no political affiliation.</li></ul>	
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Signature and seal of Prsident and Secretary